

Hope Christian School
211 Elton-Adelphia Road
Freehold, NJ 08723
(732) 462-7545

www.hopechristianschoolfreehold.com



Dear Families,

We would like to extend a warm welcome to our 2020-2021 Hope Christian School year to all of you. We are very excited to have you and your children as part of our Hope Christian School family. We know that has been a challenging year for everyone, but we are optimistic that coming back to school will be the start of some normalcy and consistency in all our lives! Despite some changes to our building layout and procedures, we are looking forward to offering your children the same quality, Christian Early Childhood experience that Hope Christian School is known for!

We have compiled important information below to help with a smooth transition into the school year. Please read carefully and call the office if you have any questions. As always, we look forward to working together so that your children can have the best Early Childhood Educational opportunities that they deserve!

- Attached is a **2020-2021 School Calendar**. Please keep it handy and refer to it for school closings.
- **Orientation** is on **Wednesday, September 9 & Thursday, September 10** (weather permitting.) Please see below for your child's specific Orientation time and date. School begins on Friday, September 11. **WEAR YOUR RED, WHITE and BLUE for Patriots Day!**
- Attached is a copy of our **Traffic Pattern** and below are our **Staggered Arrival/Dismissal times**. For the safety of all, **it is imperative that everyone follows the traffic pattern and the arrival/dismissal times**. If you have someone other than yourself picking up, please inform them to follow the pattern too. Please drive slowly in our parking lot, everyone's safety is extremely important to us!
Children should not be dropped off or picked up by walking through the parking lot in the morning or afternoon.
- If you are going to be late at drop off or pick up or are going to be absent, please call the office to let them know.
- No child may leave the school with anyone other than those who are on your **Child Release Policy** form unless we have written permission stating otherwise. Anyone picking up your child for the first time must show proper ID or display your name card in the window. Name display cards will be given to you at Orientation.
- Please send your child in to school with **appropriate clothing and footwear** so they may feel free to play and participate in all activities comfortably and safely. Please be sure to label all personal belongings.

- **Birthdays and Holidays** can be celebrated in class with pre-packaged nut free treats for the class.
- Every child should have a **backpack** that can fit a regular size folder, extra change of clothing, bedding (if needed), and smock.
- Please see **Supply List** listed below. Supplies should be in a labeled box, pouch or container.
- Full time children in the 2 and 3 year old classes have a rest time after lunch. They should bring in a **labeled fitted crib sheet** to fit on the rest mats. No other bedding is necessary. Sheets will be sent home daily in their backpacks for laundering. 4 year old classes will have a brief “quiet” time after lunch but do not require any bedding.
- **A letter will be arriving in the mail shortly from your child’s teacher introducing themselves and welcoming the children to their class.**
- Please provide your child with a **morning and/or afternoon snack and water**. If your child is full day, they will also need a **lunch**. **There will be no heat-ups for this year**. Remember we are a **Nut Free** facility. Healthy snacks are encouraged.
- **Hope Christian School follows the Freehold Township School district for Snow Day closing and Delayed Opening**. You can go to the Freehold Township website for announcements. In the event of a **delayed opening Hope Christian School will begin at 10:00 a.m. There is no Before Care on delayed openings**.
- The **Hope Christian School Facebook** page is a great tool for announcements, reminders, communication and to get a peek at some of our daily happenings at school. Be sure to join us on Facebook... **Hope Christian**
- **Tuition**: Your tuition is broken down into 10 equal payments, you made the first payment upon registration and the remaining 9 payments are due on the 15th of each month beginning in September and ending in May. **Vanco** (automatic deduction from checking account) is our preferred method of payment. If you are not already signed up on Vanco, please call the office. The first Vanco payment will be deducted on September 15. If you are paying by **check** make them out to **Hope Lutheran Church and mail them in**.
- **Judy Canfield, Director** School # (732) 462-7545 Cell # (732) 581-9709
- **Jennifer Bandilla, Assistant Director**. All questions and/or concerns can be addressed to her in my absence.
- **Office Administrator: Cheryl Hurd**
- **Health Officer: Letty Topp**
- **Pastor Ed Kropa**

THANK YOU!!

Orientation Schedule

Orientation will be held outdoors in our parking lot. In the event of inclement weather, we will offer ZOOM orientations for this day.

YOU WILL BE RECEIVING A LETTER NEXT WEEK FROM YOUR CHILD'S TEACHER!

Wednesday, September 9-

8:30 a.m.- Mrs. Rifenburg- Toddler 2- 2 1/2 year old M-F Full Day class

8:30 a.m.- Mrs. Gloss and Mrs. Goswick- Kindergarten

9:30 a.m.- Mrs. McConville and Mrs. Chinai – 3 year old M-F Full Day class

10:30 a.m.- Mrs. Tempest and Mrs. Archer – 3 year old MWF Full and Half Day classes

11:30 p.m.- Mrs. Stefanacci- 4 year old MWF a.m. and p.m. classes

12:30 p.m.- Mrs. Flohr and Mrs. Mannuzza- 4 year old MWF Full Day class

1:30 p.m.- Mrs. Colbert and Miss Anadi - 4 year old M-F Full Day class

Thursday, September 10-

8:30 a.m.- Mrs. Tempest and Mrs. Archer- Toddler 2-2 ½ year old T/Th Full & Half Day

9:30 a.m.- Mrs. Stefanacci- 3 year old T/Th 3 year old a.m. and p.m. classes

10:30 a.m.- Mrs. Flohr and Mrs. Mannuzza- 3 year old T/Th Full Day class

11:30 a.m.- Mrs. Black and Mrs. Luke- 4 year old MWF Full Day class

12:30 p.m.- Mrs. Stiffler and Mrs. Marino- 4 year old M-F Full Day class

Staggered Arrival and Dismissal Times- Please be prompt when arriving and dismissing. These times are staggered to prevent two groups from entering the doors at the same time. Your cooperation with this will help us comply with the State guidelines. Thank you in advance!

Please feel free to call me with any questions or concerns!

YOU WILL BE RECEIVING A LETTER NEXT WEEK FROM YOUR CHILD'S TEACHER!

Room 1 (4 year-old M-F Full Day)- **Group B** Miss Anadi- Before/After Care group
Arrival time 8:00 a.m. Dismissal 4:00- Door 1

Room 1 (4 year old M-F Full Day)- **Group A** Mrs. Colbert –
Arrival time 8:45 a.m.- 2:45 p.m.- Door 1

Room 2/4 (3 year old MWF and Toddler T/Th)-
Group A and Group B- Mrs. Tempest and Mrs. Archer
Arrival time 9:15 a.m. Dismissal 3:15 p.m. - Door 4

Room 3 (4 year old MWF and 3 year old T/Th) Mrs. Stefanacci
a.m. groups **Arrival 9:00 Dismissal 11:30 p.m.- Door 1**
p.m. groups **Arrival 12:30 Dismissal 3:00 p.m. Door 1**

Room 5 (Toddler M-F Full Day) Mrs. Rifenburg
Arrival 8:45 a.m.- 2:45 p.m. (unless B/A care has been pre-arranged) **Door 4**

Room 6/8- (4 year old MWF Full Day and 3 year old T/Th Full Day) –
Mrs. Flohr and Mrs. Mannuzza Group A & B
Arrival 9:00 a.m. - Dismissal 3:00 p.m.- Door 5
Group A-with Mrs. Mannuzza has an 8:00-4:00 Before/After Care option, must be pre-arranged

Room 7/9 – (3 year old 5 Full Day)
Mrs. McConville and Mrs. Chinai Group A & B
Arrival 9:15 a.m. Dismissal 3:15 a.m. – Door 5
Group B- with Mrs. Chinai has an 8:00-4:00 Before/after Care option, must be pre-arranged

Kindergarten- Mrs. Gloss and Mrs. Goswick
Arrival 9:00- Dismissal 3:00 Straight to the Modular classroom
Before/After Care option must be prearranged

- Quad 1 – Mrs. Black- 4 year old MWF Full Day-
Arrival 8:45 a.m. -Dismissal 2:45 a.m. Door 2
- Quad 2 – Mrs. Luke 4 year old MWF Full Day –
Arrival 9:00 a.m. Dismissal 3:00 p.m. Door 2
- Quad 3- Mrs. Marino 4 year old 5 Full Day –
Arrival 8:45 a.m.- Dismissal 2:45 p.m. Door 3
- Quad 4- Mrs. Stiffler 4 year old Full Day
Arrival 9:00 a.m.- Dismissal 3:00 p.m. Door 3
(unless Before/After Care arrangements have been made)

Supply List



My First Pencils

Large size diameter (13/32") is ideal for children in the early stages of their writing development



Colors include black, blue, brown, green, orange, purple, red and yellow. **Large** Crayons measure 4 inches L x 7/16 inches Dia.



Elmer's All-Purpose School Glue Sticks, Clear, Washable, 4 Pack, 0.24-ounce sticks



Elmer's Liquid School Glue, Washable, 4 oz



CRAYOLA WATERCOLORS: WASHABLE 8CT



Fiskars Children's Safety Scissors



Any box of tissues labeled with
your child's name



Crayola® Write start colored pencil comes in hexagonal shape that makes easy for small hands to hold.



A pack of any brand baby wipes labeled with your child's name

We appreciate any donations of paper towels, napkins, disinfectant wipes, or baby wipes!

Thank you so much!

Hope Christian School 2020-2021 Covid Guidelines, Mandates and Protocols

On our part:

- All staff and children shall be screened for fever and other symptoms prior to entry each day. Screenings will take place in the car line daily. A daily log will be submitted to the Office of Licensing daily.
- All classes will be divided into small groups of no more than 10 children, these groups will avoid the intermingling of any other groups or staff.
- Common areas such as playground, hallways, and bathroom will be limited to only 1 group at a time.
- Arrival and dismissal times shall be staggered to avoid overcrowding at entrances.
- Children will use their own personal school supplies to the best extent possible.

- Staff will wear masks and children will wear masks, when feasible. Masks are not required during snacks, mealtimes, outdoors and rest. 2 year old classes do not require masks.
- Provide as much outdoor time as possible (extra picnic tables and tents will be provided for outdoor class activities)
- Always keep classroom windows open to allow for proper ventilation.
- Installed new HVAC systems and air filtration system in every classroom.
- Children's hands shall be washed upon arrival and we will continue to enforce proper and frequent handwashing throughout the day. Portable sinks will be provided outdoors and indoors to assist with frequent handwashing.
- Hand sanitizing station will be set up at the entrance to the building. Toddlers shall not use hand sanitizer.
- All assemblies and electives will be postponed until further notice.
- Visitors will be restricted from entering the education wing during school hours.
- Post proper signage for children and staff will be displayed in prominent locations regarding proper health and safety protocols.
- Proper lines of communication will be open with our State Licensing agency, Local Health Department and our HCS Families.
- Enhanced cleaning procedures will be put into place including but not limited to staff daily cleaning and disinfectant frequent touch areas in and around the classroom, disinfectant fogging of common use areas between uses, daily after hours cleaning and disinfecting of all areas in the education wing. Professional cleaning services will be utilized as needed.
- We will plan for and abide by procedures set forth by the local Department of Health and DCF Office of Licensing in the case of any known or suspected exposure in the facility.

On your part:

- **As per state guidelines... Upon arrival each morning, you will be asked to attest to the following questions:**
 1. That you **did not** provide your child with any fever reducing medications before school.
 2. That your child shows no symptoms of fever, cough, shortness of breath.

3. Does anyone in your household show any symptoms of fever, cough or shortness of breath?
 4. Have you or your child had any close contact with anyone diagnosed with Covid in the last 14 days?
 5. Are you (parent/guardian) Covid -19 essential personnel?
- Families should do their best to limit experiences that could lead to Covid 19 exposure when not in school. If you feel that you or your child could have been in a situation they may have led to Covid 19 exposure, please keep your child home until safe.

If we all work together, we can maintain a healthy and safe Early childhood school experience!